



Date: \_\_\_\_\_

To Whom It May Concern:

I hereby grant permission for my Union Representative and/or Union Steward ( \_\_\_\_\_ ) to review my files. This includes, but is not limited to, the official Personnel file, the Supervisor's desk file, and other files such as Medical files and grievance files, if any exist.

I further grant permission for copies to be made of any documents contained in such files, as deemed necessary by the Union Representative or Steward.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

