

**WFSE BARGAINING TEAM  
NOMINATIONS AND ELECTIONS PROCEDURE**  
(FOR ALL WFSE CONTRACT TERMS BEGINNING BETWEEN 2020-2022)

Elections for the WFSE bargaining teams will be in accordance with AFSCME elections code and the following procedures:

- 1) Those eligible to nominate, be nominated, vote, and serve on a WFSE bargaining team will be members in good standing and currently employed in an appropriate WFSE bargaining unit as outlined in the Bargaining Structure for all WFSE contract terms beginning between 2020-2022. Members may only run for one seat.
- 2) Available bargaining team positions will be as outlined in the Bargaining Structure for all WFSE contract terms beginning between 2020-2022.
- 3) The following WFSE bargaining team nominations and elections may vary from this procedure as appropriate for their respective negotiation cycles:
  - 2021-2023 American Behavioral Health Systems
  - 2021-2023 The Evergreen State College SSSSU
  - 2021-2024 Renton Technical College
  - 2021-2023 Tacoma Community College Student Support Services
  - Thurston Conservation District (Term TBD)
- 4) The call for nominations and notice of election will be mailed to all eligible members and available on the WFSE website no later than ***Friday, July 26, 2019***.
- 5) Nomination forms must be filled in completely and must include all required information as indicated on the official nomination form. Nominations received without the required information may not be accepted.
- 6) Information on the nomination form must be legible.
- 7) Nominations may be submitted online at [www.wfse.org](http://www.wfse.org) or by mail and must be received at WFSE Headquarters ***no later than 5:00 PM on Friday, September 6, 2019***.
- 8) An attempt will be made to contact each nominee (unless self-nominated) to give him/her the opportunity to decline the nomination. If the nominee declines the nomination, his/her name will not be placed on the ballot.
- 9) Nominees may provide factual information not to exceed seventy-five (75) words regarding themselves for use during the election process. This information must be received at WFSE Headquarters ***no later than 5:00 PM on Wednesday, September 11, 2019***.
- 10) If there are equal to or fewer eligible nominees than bargaining team member positions then no election will be required, and the nominees will be declared elected by acclamation.

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- 11) Required elections will be electronic. Voting instructions and the names of eligible nominees in alphabetical order will be sent to all members eligible to vote at the address WFSE has on file as of September 11, 2019. Included with the election notice, on a separate sheet/s of paper, will be factual information on each nominee, if provided by the nominee.
- 12) Paper ballots will be available at any WFSE office for the purpose of challenged ballots only. All ballots must be returned in two envelopes, the privacy and return envelopes; so that each voter can be verified during the count and any invalid ballots can be easily identified while maintaining the confidentiality of the ballots. The outside envelope must bear the voters full name and address in order for the ballot to be valid. Challenged ballots must be received at WFSE Headquarters ***no later than 10:00 AM on Friday, October 18, 2019.***
- 13) The election of bargaining team members shall be determined by the highest number of votes cast per nominee and shall not require a majority of the votes cast. Ties will be decided by run off.
- 14) Election results will be counted and certified at WFSE Headquarters on ***Friday, October 18, 2019 at 10:00 AM.***
- 15) Individuals elected without run off will be notified in writing no later than ***Friday, October 25, 2019.*** The results of the elections will be published on the WFSE website. Results will be available for inquiry at WFSE Headquarters.
- 16) Any protest concerning the conduct of the election must be received, in writing, at WFSE Headquarters addressed to the 2020-2022 WFSE Bargaining Elections Committee ***by 5:00 PM on Monday, October 28, 2019.***